WEB BASED INTEGRATED E-GOVERNANCE SYSTEM
of
Directorate of Vocational Education and Training

Powered by Talisma, a wholly owned subsidiary of Campus Management

Help Manual
For
Head Officer
Of
Institute Information System
Of
Academic Management System

Updated on: 7th December 2018

Contents

Introduction

This application is used by the head officers

1.HO Home Page

- HO can able to only view all the data which has been sent from Institutes

(i) Login to HO home page using HO credentials

2. Institute/Trade Verification

(i) Clicking on **Institute/Trade Verification List** will display the list of districts in drop down & by clicking any one district or ALL and click on **SEARCH** button will display the list of items with either **Pending/Approved/Rejected** Status

Note:

1.**Pending** display the items yet to be Approved

2.**Approved** display the items which has been Approved

3.**Rejected** display the items Rejected

🏠 Home / Institute Details Verification

Select Region*

| ALL | ▾ |

Select District *

| ALL | ▾ |

SEARCH CLEAR

Pending 24   Approved 11   Rejected 3

☰ **Pending List**

Show 10 ▾ entries   Search: [ ]

S.No ↑↓	Institute Name ↑↓	Request Type ↑↓	Item for approval ↑↓	Date Submitted ↑↓	RequestID ↑↓
1	GOVERNMENT INDUSTRIAL TRAINING INSTITUTE, (ADIVASI), RALEGAON, TAL: RALEGAON, DIST: YAVATMAL	Insert	Bank Details	04-12-2018	45
2	GOVERNMENT INDUSTRIAL TRAINING INSTITUTE, (ADIVASI), SHAHAPUR, TAL: SHAHAPUR, DIST: THANE	Delete	Building Infrastructure Details	04-12-2018	50